

**SANBORN REGIONAL SCHOOL DISTRICT
JOB DESCRIPTION – DISTRICT MATH SPECIALIST**

Job Title	Math Specialist
Supervisor	Director of Teaching and Learning
Qualifications:	<ul style="list-style-type: none"> Valid certification in area of mathematics or eligibility for certification Three or more years of experience as a Mathematics Teacher preferred Ability to analyze and use data to design, modify and evaluate mathematics curriculum, instruction and assessment Working knowledge of theory and research on the current best practices and instructional materials in math A record of collaboration in the Professional Community Demonstrated ability to work collaboratively with teachers and administrators Excellent organizational and communication skills Ability to evaluate instructional methodology related to the District Math curriculum and the Common Core Curriculum Standards Experience and other qualifications as specified by the Administration
Purpose	The Mathematics Specialist acts as a resource person to promote student and teacher growth in learning and teaching mathematics and works collaboratively with teachers to implement a quality mathematics program that is research-based and differentiated for student needs.
Performance Responsibilities	<ul style="list-style-type: none"> Be deeply knowledgeable in specialty area and up to date with all professional trends Demonstrate mastery of District programs and work actively to continually shape programmatic elements Constantly seek new resources to enrich teacher/district team's performance Assist all teachers in implementing math programs and utilizing instructional strategies effectively Work collaboratively with all teachers to facilitate seamless delivery of program services to all learners Cultivate a culture of professional inquiry where teachers are self-motivated to improve Collaborate effectively with staff, sharing expert content and instructional knowledge and resources while demonstrating creativity, flexibility, and responsiveness As a regular member of the School Data Team, gather and use data to analyze student, grade-level, and building-level building performance, as well as use technology to prepare reports and presentations Consult with building administrators on a regular basis regarding the consistency of program implementation by grade level. Continually assume leadership roles within the school community, coordinating projects and reports, and making meaningful contributions at all levels Represent the District team in positive, honest way; interacting with all colleagues, parents and students with respect and integrity. Perform all other duties that may be assigned by the Director of Teaching & Learning
Physical Demands	Occasionally must be able to lift up to 50 pounds and push up to 50 pounds (on wheels). Must be able to hear staff on the phone and those who are served in-person, and speak clearly in order to communicate information to clients and staff. Must have vision with or without lenses adequate to read print and computer screens, forms and documents. Must have high manual dexterity. Must be able to reach above the shoulder level to work, must be able to bend, squat and sit, stand, stoop, crouch, reach, kneel, twist/turn, finger and feel.
Work Environment	Noise level in the work environment is usually average. Standard office desk and chair. Carpeted and tile floors. May be exposed to cleaning fluids and copier toner. This is a fairly sedentary position and employee is not required to do extensive physical exertion. Employee is occasionally required to do some lifting. Employee is typically able to sit and stand as needed.
Terms of Employment	Covered under the SREA Collective Bargaining Agreement
Evaluation	Evaluation by the Director of Teaching and Learning

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of essential duties, responsibilities, or requirements.

The Sanborn Regional School District is an Equal Opportunity Employer that ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation, or disability.